

Worksheets

WORKSHEET ONE

The European Language Label – what is it?

You are planning to run a language project in your institution. The principal/director has said that, if time and resources are provided for this, you should make sure the project meets the criteria needed to apply for a European Language Label (ELL), but you don't know much about these.

1. Read Section 1 of the Guidelines.
2. Look at the details of two of the award-winning projects listed in the Nellip project database.
3. Discuss with a colleague examples of what each of the ELL criteria might mean in practical terms.
4. Consider the current European priorities. How could they be taken into account in a project.
5. Comment shortly on the Nellip project database two of the projects that you have been reading about. At the bottom of the page of each project there is a field where you can write your comments. To log in for comments: Username: partner Password: pixel

WORKSHEET TWO

Project planning

Together with 2 or 3 colleagues, plan a language project. This should be a real project. It could be a project involving a network of teacher colleagues or schools or a project that you do on your own with your pupils/students. Describe the context and suggest a project idea in line with expected needs:

1. Choose a setting for the project (primary school, secondary school, vocational college, adult education institute etc)
2. Use the factors and criteria discussed in Section 2.1 and Section 2.2 to define the objectives of the project. Also consider the methods and procedures discussed in Section 2.3 when deciding what kind of activities the project will involve.
3. Develop an outline project plan using the Planning template below. Don't include too much detail, but make sure it is logical and that each step leads to clear outcomes. Don't try to complete everything at once – consider objectives, outcomes and activities first, then resources and dates.
4. Consider the indicators described in section 2.2. Make a list of indicators that would be appropriate for each phase of the project and the project as a whole.
5. Refer to Section 2.5 when considering what follow up activities may be appropriate.
6. As you are completing the draft, refer to the checklist provided in Section 2.4 and the motivational factors discussed in Section 2.6.

WORKSHEET THREE

Assessing an award-winning project

Choose together with 2-3 colleagues an interesting award-winning project from the Nellip project database that you want to study closer.

1. Identify the aims of the project. Then refer to the checklist to check how relevant issues on quality, criteria, methods, follow up and motivation are dealt with.
2. Can you think of some improvement or development for the project?
3. Referring again to Section 1, consider how the project met the criteria for applications for the ELL. Which criteria did it meet strongly and which not so strongly?
4. Fill in the Improvement Plan.